
Okanagan College Education Council Agenda Meeting of Thursday, October 1, 2020 4:00 pm Via Collaborate

- 1. Determination of quorum and call to order**
- 2. Adoption of the agenda**
- 3. Approval of the minutes**
 - 3.1 October 1, 2020 Education Council minutes..... 4
- 4. Business arising**
- 5. New business**
 - 5.1 Curriculum recommended by the CPRC – AFP
 - a. Proposal for a course revision: BIOL 01110
 - b. Proposal for a course revision: BIOL 012.....10
 - c. Proposal for a new course: EDCP 012.....10
 - 5.2 Curriculum recommended by Continuing Studies
 - a. Proposal for a program revision: Audio Engineering and Music Production Certificate.....16
 - b. Proposal for a program revision: AutoCAD Certificate.....16
 - c. Proposal for a program revision: Medical Device Reprocessing Technician Certificate.....17
 - d. Proposal for a program revision: Nursing Unit Assistant Certificate.....18
 - e. Proposal for a program revision: Occupational Health and Safety Certificate.....19
 - f. Proposal for a program revision: Dental Administrative Assistant Certificate.....20
 - 5.3 Curriculum recommended by the CPRC – BUS
 - a. Proposal for a new course: BUAD 352.....22
 - b. Proposal for a course revision: BUAD 296.....28
 - c. Proposal for a program revision: Bachelor of Business Administration – Accounting Specialty.....28
 - d. Proposal for a program revision: Post Baccalaureate Diploma in Accounting.....29
 - e. Proposal for a new course: TOUR 115.....31
 - f. Proposal for a new course: TOUR 225.....37
 - g. Proposal for a new course: TOUR 235.....42
 - h. Proposal for a new course: TOUR 245.....47
 - i. Proposal for a new course: TOUR 250.....53
 - j. Proposal for a course revision: BUAD 200.....58

5.5 Standing committee reports

- a. Operations committee
- b. ARP committee
- c. CCC committee
- d. Tributes committee

5.6 In camera session

- a. Minutes of the October 30, 2020 Operations Committee meeting

6. Reports

- 6.1 Council Chair's report – Chris Newitt

Appendix 3.1

Approval of the Minutes from the October 1, 2020 Education Council meeting

Carried

5.2 Standing committee reports

- a. Operations Committee
 - Meeting minutes to come in camera.
- b. ARP Committee
 - Not met.
- c. CCC Committee
 - Not met.
- d. Tributes Committee
 - Not met.

5.3 In camera session

Motion: V Neykov/ C Leong
That Education Council moves in camera.

Carried

a. Operations Committee meeting minutes

Motion: A Hay/ C Farrow

That Education Council accepts the September 24, 2020 Operations Committees meeting minutes as presented.

- C Newitt noted that members discussed whether to include student numbers in the paperwork the committee receives to make it easier to distinguish between students with similar names.

Carried

Motion: C Farrow/ M Somerville

That Education Council move out of camera.

Carried

6. Reports

6.1 Council Chair's report – C Newitt

- Education Council is glad to welcome Joan Ragsdale, who was recently appointed to the empty administration position. J Ragsdale has previous experience in Education Council at other

Appendix 5.1

Curriculum recommended by the CPRC – AFP

Education and Career Planning involves the development of a broad range of foundation skills. Of the nine skill areas listed, 1 and 2 are considered mandatory, as well as five of the remaining seven.

Mandatory Skills

1. Education and Career Exploration Skills

Students will:

- x analyze current labour market and future trends
- x investigate and develop a personal network
- x undertake occupational and educational research
- x identify available funding supports
- x apply personal values, strengths, skills and interests to optional career

4. Living Skills

Students will:

- x design and implement a personal budget
- x formulate financial planning for the future
- x investigate nutrition and impact on personal health
- x assess personal wellness
- x investigate and utilize community resources
- x strengthen personal support system and advocacy options
- x examine the impact of lifestyles choices
- x explore techniques for being an effective consumer

5. Job Search

Students will:

- x identify and plan the major steps of the job search process
- x develop effective interview strategies
- x develop and maintain job search networks
- x create effective resume and cover letter

6. Interpersonal Skills

Students will:

- x examine group process and practice the skills necessary for successful group experiences
- x review problem solving models and develop group decision making strategies
- x research and use the various methods of conflict resolution and demonstrate their use
- x clarify the definition of assertiveness and implement successful techniques
- x analyze the reasons for bias and develop the ability to recognize it in everyday situations
- x identify issues around all forms of prejudice and practice non-discrimatory interpersonal skills
- x investigate the various types of relationships and interaction they have with others
- x identify methods of developing positive relationships, including effective communication techniques
- x examine the diversity of relationships and cultures in Canadian society

7. Career Management

Students will:

- x

- x develop strategies and attitudes to maintain employment
- x identify workplace ethics

8. Study Skills

Students will:

- x

Motion: That Education Council approves the program revision: Audio Engineering and Music Production Certificate as recommended by Continuing Studies and the CPRC – AFP:

Program revision:

x Admission requirements

Rationale:

Motion: That Education Council approves the program revision: Medical Device Reprocessing

poliovirus vaccine (OPV or IPV). If you have not been given a full primary course, you should have the series completed with IPV regardless of the interval since the last dose. Booster doses of IPV are not required in Canada.

Rubella Vaccine - If you do not have documented immunity as described above under Measles, you should be vaccinated with MMR, unless there are contraindications.

Hepatitis B Vaccine - Recommended because of potential exposure to blood or body fluids, as well

Motion: That Education Council approves the program revision: Dental Office Administrative Assistant Certificate as recommended by Continuing Studies and the CPRC –

Appendix 5.3

Curriculum recommended by the CPRC – BUS

Motion: That Education Council approves the new course: BUAD 352 Data Analytics in Accounting as recommended by the CPRC – BUS:

BUAD 352 – 3 – 4

Data Analytics in Accounting

Rationale:

CPA Canada has introduced new Data Analytics and Information System competencies in its competency map. This course will ensure we continue to provide students with a full suite of articulated courses that will allow them to enter the CPA professional education program. Accounting graduates are expected to have the skills necessary to manage and interpret data in specific accounting activities. The course provides an introduction of Data Analytics as it relates to taxation, financial accounting, managerial accounting and auditing.

Calendar description:

Learners will apply data analytics to accounting and business environments, utilizing the IMPACT cycle to identify business questions, process data, communicate insights and track outcomes. Learners will simulate communication of insights to users employing data analysis and visualization tools.

Prerequisites:

BUAD 273, BUAD 283, one of STAT 121/124/230

Outline:

Business Administration

Course Number:	BUAD 352
Course Title:	Data Analytics in Accounting
Credits:	3
Calendar Description:	Learners will apply data and analytics to accounting and business environments, utilizing the IMPACT cycle to identify business questions, process data, communicate insights and track outcomes. Learners will simulate communication of insights to users employing data analysis and visualization tools.
Semester and Year:	Winter 2022
Prerequisite(s):	BUAD 273, BUAD 283, one of STAT 121/124/230

Substitutable Courses:	No
Transfer Credit:	CPA credit
Special Notes:	
Originally Developed:	March 2020
EDCO Approval:	
Chair's Approval:	

Professors

Name

Phone

Office

Evaluation Procedure

Lab assignments	30%
Term projects or Cases	25%
Quizzes	15%
Final Exam	30%



SKILLS ACROSS THE BUSINESS CURRICULUM

detection service. All incidents of plagiarism or cheating are reported and result in a formal letter of reprimand outlining the nature of the infraction, the evidence and the penalty. The Dean of the Okanagan School of Business and the Registrar record and monitor all instances of plagiarism and cheating. Penalties for plagiarism and cheating reflect the seriousness and circumstances of the offence and the range of penalties includes suspension from OC.

Implementation date: September 2021

Cost: N/A

Motion: That Education Council approves the course revision: BUAD 296 Long Term Capital Management as recommended by the CPRC – BUS:

BUAD 296 – 3 – 3

Long Term Capital Management

Course revision:

x **Prerequisite**

Rationale:

The prerequisites have been expanded to include admission into the post-

BUAD 359 Accounting - Contemporary Perspectives and Issues in Accounting BUAD 365 Cost Accounting BUAD 367 Fraud Examination BUAD 368 Selected Topics: Advanced Accounting BUAD 469 Selected Topics: Advanced Accounting BUAD 369 Canadian Income Tax II BUAD 363 Audit Planning BUAD 462 Advanced Financial Accounting BUAD 466 Advanced Managerial Accounting BUAD 463 Internal Control & Auditing	BUAD 359 Accounting - Contemporary Perspectives and Issues in Accounting BUAD 365 Cost Accounting BUAD 367 Fraud Examination BUAD 368 Selected Topics: Advanced Accounting BUAD 469 Selected Topics: Advanced Accounting BUAD 369 Canadian Income Tax II BUAD 363 Audit Planning BUAD 462 Advanced Financial Accounting BUAD 466 Advanced Managerial Accounting BUAD 463 Internal Control & Auditing
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Implementation date: September 2021

Cost: N/A

Motion: That Education Council approves the program revision: Post Baccalaureate Diploma in Accounting as recommended by the CPRC – BUS:

Program revision:

- x **Calendar description**
- x **Graduation requirements**
- x **Addition of courses**
- x **Revision of courses**
- x **Program outline**

Rationale:

CPA Canada has introduced new Data Analytics and Information System competencies in its competency map. These program changes will allow the introduction of a new course to ensure we continue to provide students with a full suite of articulated courses that will allow them to enter the CPA professional education program. Accounting graduates are expected to have the skills necessary to manage and interpret data in specific accounting activities. The course provides an introduction of Data Analytics as it relates to taxation, financial accounting, managerial accounting and auditing.

Calendar description:

Existing:

Program Highlights

This two-year program focuses on foundational accounting classes required to enter into the CPA Professional Education program. Courses give you that extra edge of accounting expertise to complement your previous business experience. You can expect classes to include elements of processing data, reporting, analysis, business law as well as management.

Program Details

This two-year diploma program focuses upon the courses needed as prerequisites to enter into the CPA Professional Education Program. The program contains the 19 courses required as prerequisites to the CPA Professional Education program and 1 elective.

Proposed:

Program Highlights

This two-year program focuses on foundational accounting classes required to enter into the CPA Professional Education program. Courses give you that extra edge of accounting expertise to complement your previous business experience. You can expect classes to include elements of processing data, reporting, analysis, business law as well as management.

Program Details

This two-year diploma program focuses upon the courses needed as prerequisites to enter into the CPA Professional Education Program. The program contains the 20 courses required as prerequisites to the CPA Professional Education program.

Graduation requirements:

Existing	Proposed
Successful completion of the prescribed and elective courses as listed in the program outline with a minimum graduating grade average of 60%.	Successful completion of the prescribed courses as listed in the program outline with a minimum graduating grade average of 60%.

EDCO Approval:

Professors

Name	Phone number	Office	Email
<i>Course Captain</i>	250-762-5445		@okanagan.bc.ca

Learning Outcomes

Upon completion of this course students will be able to:

1. Analyze the effect of business transactions on the basic accounting equation.
2. Explain the components of financial statements
3. Describe the different inventory calculation methods in a tourism setting.
4. Explain managerial accounting in tourism.
5. Apply the cost-volume-profit framework

Evaluation Procedure

Project – Financial Statement Project	15%
Term Work	15%
Mid-term Exam	35%
Final Exam	35%
Total	100%

Notes**Project – Financial Statement Project**

Students will individually complete a project worth 15% of their total grade.

Exams –1 Midterms & a Final

The mid-term will cover chapters 1-7.

The final exam will cover chapters 10,11, 13, 15, and 16. It could also have material covered in the first ½ of the course.

Students are expected to write exams at the scheduled times and dates. Out-of-Time Exams will not be

Course Schedule

Date	Topic	Textbook
2020 Week of	Wednesday, September 9 – First Day of Classes Monday, October 12 – Statutory Holiday Wednesday, November 11 – Statutory Holiday	
1	Introduction to Financial Statements	Ch 1
2		

The Okanagan School of Business does not tolerate plagiarism or cheating. All professors actively check for plagiarism and cheating and the Okanagan School of Business subscribes to an electronic plagiarism detection service. All incidents of plagiarism or cheating are reported and result in a formal letter of

Prerequisite to:	No
Final Exam:	No
Hours per week:	3
Graduation Requirement:	Tourism Management Diploma

Professor

Name	Phone number	Office	Email
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Learning Outcomes

Upon completion of this course students will be able to:

- Define the size and scope of the destination management sector and its many complexities.
- Identify and assess 10 major trends or forces that will impact tourism destination management.
- Examine industry sector trends and their implications for the future role and development of DMOs.
- Analyze and evaluate possible solutions to issues facing the DMO sector.

Course Objectives

This course will cover the following content including:

- The current state of DMO development with particular reference to British Columbia.
- Internal factors that impact future trends including products, services, and support systems.
- External factors that impact future trends including social, political, and economic trends.
- Particular attention will be given to key issues facing the tourism sector including but not limited to environmental elements that impact future trends, corporate social responsibility, sustainable design and management, and technological innovation in communications, service delivery, and transportation in the context of the tourism and hospitality industry.

Evaluation Procedure

Assignment 1 – group researched Top 10 Trends List

SKILLS ACROSS THE BUSINESS CURRICULUM

The Okanagan School of Business promotes core skills across the curriculum. These skills include reading, written and oral communications, computers, small business, and academic standards of ethics, honesty and integrity.

STUDENT CONDUCT AND ACADEMIC HONESTY

What is the Disruption of Instructional Activities?

At Okanagan College (OC), disruption of instructional activities includes student “conduct which interferes with examinations, lectures, seminars, tutorials, group meetings, other related activities, and with students using the study facilities of OC”, as well as conduct that leads to property damage, assault, discrimination, harassment and fraud. Penalties for disruption of instructional activities include a range of sanctions from a warning and/or a failing grade on an assignment, examination or course to suspension from OC.

What is Cheating?

“Cheating includes but is not limited to dishonest or attempted dishonest conduct during tests or examinations in which the use is made of books, notes, diagrams or other aids excluding those authorized by the examiner. It includes communicating with others for the purpose of obtaining information, copying from the work of others and purposely exposing or conveying information to other students who are taking the test or examination.”

Students must submit independently written work. Students may not write joint or collaborative assignments with other students unless the instructor approves it in advance as a group/team project. Students who share their work with other students are equally involved in cheating.

What is Plagiarism?

Plagiarism is defined as “the presentation of another person’s work or ideas without proper or complete acknowledgement.” It is the serious academic offence of reproducing someone else’s work, including words, ideas and media, without permission for course credit towards a certificate, diploma, degree and/or professional designation. The defining characteristic is that the work is not yours.

“Intentional plagiarism is the deliberate presentation of another’s work or ideas as one’s own.” Intentional plagiarism can be a copy of material from a journal article, a book chapter, data from the Internet, another student, work submitted for credit in another course or from other sources.

“Unintentional plagiarism is the inadvertent presentation of another’s work or ideas without proper acknowledgement because of poor or inadequate practices. Unintentional plagiarism is a failure of scholarship; intentional plagiarism is an act of deceit.”

What are the Students’ Responsibilities to Avoid Plagiarism?

Students have a responsibility to read the OC Plagiarism Policy and Procedures outlined in the OC calendar (page 155), which is available in printed and online format www.okanagan.bc.ca. Students must acknowledge the sources of information used on all their assignments. This usually involves putting the authors’ name and the year of publication in parentheses after the sentence in which you used the material, then at the end of your paper, writing out the complete references in a Reference section.

“Students are responsible for learning and applying the proper scholarly practices for acknowledging the work and ideas of others. Students who are unsure of what constitutes plagiarism should refer to the UBC publication “*Plagiarism Avoided; Taking Responsibility*” (UBC Press, 2005) or the UBC website www.library.ubc.ca/academic_integrity/.”

Penalties for plagiarism and cheating reflect the seriousness and circumstances of the offence and the range of penalties includes suspension or expulsion from OC.

Implementation date: January 2021

Cost: N/A

Motion: That Education Council approves the new course: TOUR 235

Hours per week:	3
Graduation Requirement:	
Substitutable Courses:	
Transfer Credit:	3
Special Notes:	
Originally Developed:	July 2020
EDCO Approval:	

Chair's Approval:

	10	Sense of place and the role of authenticity	
	11/12	Environmental and societal context of rural and agri-tourism	
	13	Global case studies; issues/trends; and the sustainability of rural and agri-tourism	
	14	Presentations	
		Final Exam Period	

SKILLS ACROSS THE BUSINESS CURRICULUM

The Okanagan School of Business promotes core skills across the curriculum. These skills include reading, written and oral communications, computers, small business, and academic standards of ethics, honesty and integrity.

STUDENT CONDUCT AND ACADEMIC HONESTY

What is the Disruption of Instructional Activities?

At Okanagan College (OC), disruption of instructional activities includes student “conduct which interferes with examinations, lectures, seminars, tutorials, group meetings, other related activities, and with students using the study facilities of OC”, as well as conduct that leads to property

detection service. All incidents of plagiarism or cheating are reported and result in a formal letter of reprimand outlining the nature of the infraction, the evidence and the penalty. The Dean of the Okanagan School of Business and the Registrar record and monitor all instances of plagiarism and cheating. Penalties for plagiarism and cheating reflect the seriousness and circumstances of the offence and the range of penalties includes suspension from OC.

Implementation date: January 2021

Cost: N/A

Motion: That Education Council approves the new course: TOUR 245 Tourism for SME as recommended by the CPRC – BUS:

TOUR 245 – 3 – 3

Tourism for SME

Rationale:

Tourism is a major part of the British Columbia economy and a significant portion of tourism businesses are small to mediums sized enterprises (SME's). Giving students a thorough understanding of the unique

Professors

Name	Phone number	Office	Email
		n/a	

Learning Outcomes

Upon completion of this course students will be able to:

- x Describe unique aspects of decision making specific to Tourism SMEs
- x Apply business concepts to demonstrate how to respond quickly TJET-1.5 8qt8trT&5Rg.5a5@nrPE)

Evaluation Procedure

Application Journal Entries	20%
Case Study Analysis (Individual 3 x 10%)	30%
Seminar Presentation (proposal, presentation, paper)	30%
Final Exam (Case Study and Essay)	20%
Total	100%

Notes

Important Note: All quizzes, reports, assignments and exams are to be done on your own. You may not copy information from Moodle or other sources into your own assignments. You may share ideas in the Moodle discussion area, but each individual student is responsible for his or her own contribution.

Resources

Readings, videos and case studies will be made available through the Moodle course website..

Course Schedule

Date	Class Topics and Assignments	Readings
2020 Week of:	Wednesday, September 9 – First Day of Classes Monday, October 12 – Statutory Holiday Wednesday, November 11 – Statutory Holiday	
1	Course Structure SME in BC Overview and SME for Tourism	
2	Environmental Scanning Tools and Techniques for Small Business	
3	Business planning and decision making tools	
4	Responding to External Challenges	
5	Marketing a local Tourism SME	
6	HR Challenges and Opportunities in a Tourism SME	
7	Operational Considerations in a Tourism SME	
8	Challenges and Opportunities in scaling a Tourism business..	
9	Organizational Growth Models: Franchising, Outside Investors, Partnerships, Mergers, Employees as Partners	
10	Succession Planning and Exit Strategies: How to move onto the next thing	
11	Operating a local Tourism business in a Global Economy	
12		

SKILLS ACROSS THE BUSINESS CURRICULUM

The Okanagan School of Business promotes core skills across the curriculum. These skills include reading,

Professors

Name	Phone number	Office	Email

Learning Outcomes

Upon completion of this course, students will be able to

- x Identify different business structures for the eco/adventure tourism operator and the role of incorporation in limiting liability.
- x Describe the principles, concepts and applications of sustainability as applied to eco and adventure tourism.
- x





Corequisites:

Existing	Proposed
BUAD 111	TOUR 115 or BUAD 111

Implementation date: January 2021

Cost: N/A

The total length of the program is two years, beginning with the Culinary Arts program, which includes a ten-week co-op, followed by two semesters of Business Administration and Tourism academic courses. Students graduating with this diploma will receive technical training credits and

Cost: N/A

Motion: That Education Council approves the program revision: **Tourism Management Diploma** as recommended by the CPRC – BUS:

Program revision:

- x **Calendar description**
- x **Admission requirements**
- x **Addition of courses**
- x **Revision of courses**
- x **Program outline**

Rationale:

The Tourism Management Diploma program revisions build upon the current program by offering additional tourism courses to reflect core tourism knowledge, supported by key business concepts. It creates a stand-alone two-year diploma with no direct option o

students to engage in experiential learning within the tourism community. Core themes include tourism and hospitality operations, sustainability, service management, marketing, and industry diversity. Upon graduation, students are well-suited for supervisory or front-line management positions in tourism and hospitality.

Admission requirements:

Existing	Proposed
<p>Regular Applicants</p> <ul style="list-style-type: none"> · B.C. secondary school graduation or equivalent. · Students graduating from secondary school in or prior to 2012: Principles of Mathematics 11, or an equivalent Advanced Level Adult Basic Education mathematics course; or a minimum grade of 70% in Introductory Mathematics 11; or a minimum grade of 60% in Applications of Mathematics 11. <p>Students entering Grade 10 in or after 2010 and/or completing the new mathematics curriculum: A minimum of 60% in one of Pre-calculus Grade 11, Foundations of Mathematics Grade 11, or Apprenticeship and Workplace Mathematics Grade 11, Workplace Mathematics 11, or the equivalent Advanced Level Adult Basic Education mathematics course.</p> <ul style="list-style-type: none"> · English 12 with minimum 60% or alternatives. <p>Senior secondary students who enter the Tourism Management Diploma program with a minimum grade of 73% in Accounting 12 may receive credit for BUAD 111.</p> <p>Senior secondary students who enter the Tourism Management Diploma program and who have completed and passed both Entrepreneurship 11 and Marketing 11 may receive credit for BUAD 116 (or TOUR 130 as courses are crosslisted).</p> <p>Mature Applicants</p> <p>Mature applicants are at least 19 years of age and have been out of full-time senior secondary study for at least one year. Senior secondary graduation will be waived for mature applicants. Mature applicants without English 12 can write the LPI and must receive a minimum score of level 4. Mature applicants without Mathematics 11 can take the mathematics diagnostic test, administered by Okanagan College. A minimum score of 16/25 is required.</p> <p>Qualifying Status</p> <p>Applicants who ultimately fail to satisfy the specific English and/or math entrance requirements may be granted admission to and be allowed to remain enrolled in the Tourism Management Diploma program as qualifying students subject to the availability of space after the admission and registration of qualified applicants. Qualifying students may concurrently register in a maximum of three first-year business or tourism courses, any three for which they satisfy the prerequisites. Qualifying first-year tourism management students will not be considered to be continuing students and will, there 362.33.,-11(ab)4(a)-8(d)5(l)5-(o).</p>	

Motion: That Education Council approves the program revision: Bachelor of Business Administration – Tourism and Hospitality Management Specialty as recommended by the CPRC – BUS:

Program revision:

- x Deletion of courses
- x Program outline

Rationale:

This revision is related to the deletion of BUAD 392. The course has not been offered since 2013 and a new second-year Tourism (TOUR) course with similar content is being proposed.

Deletion of courses:

BUAD 392

Outline:

	ality Management Specialty
	Proposed:
	While satisfying all the requirements outlined above for the Bachelor of Business Administration degree, students must include the following courses in their Business elective choices to specialize in Tourism and Hospitality Management:
	BUAD 115 Introduction to Tourism
	or TOUR 105 Introduction to Tourism
	or BUAD 206
	BUAD 215 Restaurant Management
	BUAD 220 Hotel Management
	BUAD 230 Wine and Culinary Tourism
	Plus four of:
	BUAD 308 Multicultural Management
	BUAD 332 Selected Topics: Tourism and Hospitality
	BUAD 432 Selected Topics: Tourism and Hospitality
	BUAD 351 Tourism Planning and Development
	BUAD 358 Global Trends in Tourism and Hospitality
	BUAD 449 Sustainable Tourism and Stewardship
	Consider the following courses when selecting additional electives:
	BUAD 309 Social Entrepreneurship
BUAD 335 Electronic Commerce	BUAD 335 Electronic Commerce
BUAD 392 Adventure & Eco Tourism	BUAD 392 Adventure & Eco Tourism
BUAD 334 Events Planning	BUAD 334 Events Planning
BUAD 336 Services Design	BUAD 336 Services Design
BUAD 345 Consumer Behaviour	BUAD 345 Consumer Behaviour
BUAD 370 Leadership	BUAD 370 Leadership
BUAD 390 Properties Management	BUAD 390 Properties Management
BUAD 470 Customer Relationship Management	BUAD 470 Customer Relationship Management

Implementation date: January 2021

Cost: N/A

Appendix 5.4 Schedules

Motion: “That Education Council approves the following schedules as presented for recommendation to the board:”

- Adult Special Education
- Certified Dental Assistant
- Early Childhood Education Diploma
- Health Care Assistant Certificate
- Human Service Work Diploma
- Pharmacy Technician Certificate
- Therapist Assistant Diploma

Adult Special Education Schedule 2021 2022

Fall 2021

Semester One: September 8, 2021 to January 26, 2022

2021

September 7	Labour Day (no classes)
September 8	Classes start (Orientation)
October 11	Thanksgiving Day (no classes)
November 11	Remembrance Day (no classes)
December 16	Last day of classes before Christmas break
December 24	College closes at 3 p.m.
December 25 January 2	Christmas closure (no classes) – Okanagan College will be closed to the public

2022

January 1	New Year's Day
January 4	Classes resume
January 21	Classes end Semester One
January 24, 25	Semester break (no classes)

Winter 2022

Semester Two: January 27, 2022 to June 17, 2022

2022

January 26	Classes start
February 21	Family Day (no classes)
February 22	Study break (no classes)
March 14 18	Study break (no classes)
April 15 April 18	Easter (no classes)
May 23	Victoria Day (no classes)
May 24	Study break (no classes)
June 16	Classes end Semester Two

Certified Dental Assistant

Kelowna

2021

August 30	Classes start for Semester I
September 7	Labour Day (no classes)
October 12	Thanksgiving Day (no classes)
November 11	Remembrance Day (no classes)
December 17	Semester I ends
December 24	College closes at 3 p.m.
December 25 – January 1	Christmas closure (no classes) – Okanagan College closed to the public

2022

January 1	New Year's Day (no classes)
January 3	Semester II starts
February 21	Family Day (no classes)

January 4	Classes start for Semester IV
February 21	Family Day (no classes)
April 8	Classes end
April 12 – 26	Final exam period
April 15– 18	Easter (no classes or exams)
April 19	Start of Practicum Period (Note: host agencies generally accommodate students' exam schedules)
June 17	End of Practicum Period

Pharmacy Technician Certificate

Kelowna

2021

January 4	Classes start
February 15	Family Day (no classes)
April 2 – 5	Easter (no classes)
May 24	Victoria Day (no classes)
July 1	Canada Day (no classes)
July 5	Classes end
July 6	Earliest start date for Hospital and Community practica
December 23	Last day to complete Hospital and Community practica

Therapist Assistant Diploma

Kelowna

2021

September 6	Labour Day (no classes)
September 7	Classes start
October 11	Thanksgiving Day (no classes)
November 11	Remembrance Day (no classes)
November 12	No classes
December 6	Classes end
December 8 - 18	Final exam period

December 24	College closes at 3 p.m.
December 25 – January 3	Christmas closure (no classes) – Okanagan College closed to the public

2022

January 1	New Year's Day (no classes)
January 4	Classes start
February 21	

Okanagan College Education Council Agenda

Okanagan College Education Council Agenda
Meeting of Thursday, November 5, 2020 4:00 pm
Via Collaborate

Appendix 5.6

In camera session

