

Okanagan College Education Council  
Minutes of Thursday, December 1, 2022 4:00 pm  
S 103B Student Services Boardroom Kelowna Campus & Zoom

Present: A Hay, W Gillett, D Marques, N Fassina, B Burge, M Somerville, B Penfound, J Garrett, B Hall, D Mehus, J Ragsdale, (Zoom): S Chhabra, A Alexander, S Lembke, M Martin, L Mallory, C Wallace, T Walters

Regrets: A Krebs, R Tyner

Absent:

Guests: V Albrecht, J Hobart, W Wheeler, (Zoom): L Blais, T Becker, T Bridges, R Federley, C Hall, K Kazimer, S Marken, L Postowski, B Ridgeley, O Sullivan

Recorder: S Gayle

1. Determination of quorum and call to order  
D Marques called the meeting to order at 4:04 pm.
  - D Marques welcomed the new South Okanagan Similkameen faculty representative C Wallace.
2. Adoption of the agenda  
Motion: D Mehus/B Penfound  
That Education Council approves the agenda as presented.  
Carried
3. Approval of the minutes  
Motion: A Hay/M Somerville  
That Education Council approves the minutes of the November 3, 2022 Education Council meeting as presented.
  - Amendments will be made to the following areas:
    - 5.2 a point number 6.
    - 5.2 b point number 4 - wording of second sentence of the calendar description to be edited to read:

This course will include topics on rigging techniques for bipedal game characters and students will also learn how to create shading networks that add atmosphere, realism, and depth to game environments without sacrificing performance.Carried as amended.
4. Business arising
5. New business
  - 5.1 Curriculum recommended by the CPRC - AFP
    - a. Course revision : ARTS 498 Field Placement  
Motion : J Garrett/J Ragsdale  
That Education Council approves the course revision: ARTS 498 Field Placement as recommended by the CPRC - AFP:
      - O Sullivan provided an overview of the changes to the proposal. Changes to:

Course title from Practicum or Field Placement to Field Placement

Calendar description wording – clarification of contact hours

Prerequisite section

- J Garrett sought clarification on the use of the phrase “taken all selected courses” in the prerequisite section. O Sullivan was asked to clarify why taken was utilized instead of a minimum grade.
- O Sullivan clarified that students are required to obtain 55% and agreed to modify the wording.
- A Hay then sought clarification on





- D Mehus sought clarification on the rationale for the information outlined.
- J Hobart provided an explanation of same.
- N Fassina sought clarification on the residency limitations.
- B Burge confirmed that this was 50%.
- Following a discussion by members, B Burge indicated that an environmental scan would be done.

Carried

### 5.3 Curriculum recommended by the CPRC BUS

- B Ridgeley provided an overview of the program noting that the proposal was for a two-year Paralegal Diploma program.
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- c. New course: LSEC 213                      The Law of Torts  
Motion: B Penfound/J Garrett  
That Education Council approves the new course: LSEC 213 The Law of Torts as recommended by the CPRC - BUS:  
- As outlined.  
Carried
- d. New course: LSEC 214                      Contract Law  
Motion: J Ragsdale/B Hall  
That Education Council approves the new course: LSEC 214 Contract Law as recommended by the CPRC - BUS:  
- As outlined.  
Carried
- e. New course : LSEC 215                      The Law of Evidence  
Motion: B Penfound/M Somerville  
That Education Council approves the new course: LSEC 215 The Law of Evidence as recommended by the CPRC - BUS:  
- As outlined.  
Carried
- f. New course: LSEC 216                      Administrative Law  
Motion: D Mehus/M Somerville  
That Education Council approves the new course: LSEC 216 Administrative Law as recommended by the CPRC - BUS:  
- As outlined.  
Carried
- g. New course: LSEC 217                      Company Law and Business Organizations  
Motion: B Penfound/A Hay  
That Education Council approves the new course: LSEC 217 Company Law and Business Organizations as recommended by the CPRC - BUS:  
- As outlined.  
Carried
- h. New course: LSEC 218                      Interviewing Clients and Witnesses  
Motion: M Somerville/J Ragsdale  
That Education Council approves the new course: LSEC 218 Interviewing Clients and Witnesses as recommended by the CPRC - BUS:  
- As outlined.  
- With the increased duties of a paralegal, this course is essential and will be beneficial to students.  
Carried
- i. New course: LSEC 219                      Intellectual Property Law in Canada  
Motion: D Mehus/J Garrett  
That Education Council approves the new course: LSEC 219 Intellectual Property Law in Canada as recommended by the CPRC - BUS:  
- As outlined.  
Carried

- j. New course: LSEC 220                      Family Law for Paralegals  
Motion: B Hall/B Penfound  
That Education Council approves the new course: LSEC 220 Family Law for Paralegals  
as recommended by the CPRC - BUS:  
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have to stay as a pass/fail, then the department would simply establish a rubric for the grading.

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- b. New program : Recreation Therapist Assistant Certificate  
Motion: D Mehus/M Somerville

- K Kazimer provided an overview of the program revision and the associated course revisions that were under review.
- The change/s were primarily name changes from aboriginal to indigenous.
- The change aligns with OC's direction and is also more inclusive.
- Updates to program and subject codes.
- Learning outcomes added to Kualii – updates to some areas, where applicable to reflect changes outlined.

h. Course revision:

- I. Course revision: ICSW 115 Professional Practice in Human Service Work  
Motion: A Hay/ B Hall  
That Education Council approves the course revision: ICSW 115 Professional Practice in Human Service Work as recommended by the CPRC

- r. Course revision: ICSW 121 Introduction to Substance Abuse Counselling  
 Motion: M Somerville/B Hall  
 That Education Council approves the course revision: ICSW 121 Introduction to Substance Abuse Counselling as recommended by the CPRC - HSD:  
 - As outlined.  
 Carried
- s. Course revision: ICSW 122 Group Facilitation  
 Motion: M Somerville/W Gillett  
 That Education Council approves the course revision: ICSW 122 Group Facilitation as recommended by the CPRC - HSD:  
 - As outlined.  
 - Update to calendar description.  
 Carried
- t. Course revision: ICSW 123 Motivational Interviewing  
 Motion: J Garrett/M Somerville  
 That Education Council approves the course revision: ICSW 123 Motivational Interviewing as recommended by the CPRC - HSD:  
 - As outlined.  
 Carried
- u. Course revision: ICSW 124 Workshops  
 Motion: D Mehus/J Garrett  
 That Education Council approves the course revision: ICSW 124 Workshops as recommended by the CPRC - HSD:  
 - As outlined.  
 - Update to calendar description.  
 - B Penfound outlined an error in the calendar description In the second sentence, the word is will be changed to are.  
 Carried
- v. Course revision: ICSW 125 Practicum  
 Motion: A Hay/D Mehus  
 That Education Council approves the course revision: ICSW 125 Practicum as recommended by the CPRC - HSD:  
 - As outlined.  
 - Update to calendar description.  
 Carried
- w. Program revision: Indigenous Community Support Worker Certificate  
 Motion: D Mehus/W Gillett  
 That Education Council approves the program revision: Indigenous Community Support Worker Certificate as recommended by the CPRC - HSD:  
 - As outlined.  
 - Program name change.  
 - Update to program description.  
 Carried
- 5.3 Standing committee reports
- a. Operations Committee  
 - Minutes to come in camera.
- b. ARP Committee  
 - Not met.

- c. CCC Committee
  - Not met.
  
- d. Tributes Committee
  - Not