Business Administration

Course Number:	**BUAD 331**
Course Title:	**PROJECT MANAGEMENT**
Credits:	3

Calendar Description: This course is an introduction to project management. Theory and

BUAD 331

Notes

| Assignments are posted in the presentation slides, and made available on Moodle the day of the relevant lecture or sooner. |
| All assignments must be handed in to the professor on or before the prescribed due date. |

Please note that the exams in this class are Internet-based (via Moodle). In the event of Internet or computer system failures, make-up

Course Schedule *(Subject to Change)*

2019 Week of:		Wednesday, Sept 4 - Classes Start Monday, October 14 – Thanksgiving (no classes) Monday, November 11 – Remembrance Day (no classes) Wednesday, December 4 – Last Day of Regular Classes		
Sep.	2	Course introduction		
	9	Introduction to Project Management	Ch. 1	Task List Lab
	16	Project, Program, and Portfolio Selection	Ch. 2	Selection Lab
	23	Initiating Projects	Ch. 3	Triple Constraint Exercise
	30	Project Integration Management Project Scope Management	Ch. 4, 7 (Integration & Scope)	Start Microsoft Project Tutorial
Oct.	7	Project Time Management Project Cost Management	Ch. 5 (Time & Cost)	Continue Microsoft Project Tutorial
	14	Project Human Resource Management Project Communications Management	Ch. 6, 7 (HR, Comm., & Stakeholder)	Complete Microsoft Project Tutorial
	21	Mid-term Exam		No Lab
	28	Project Quality Management	Ch. 6, 7 (Quality)	Website Dev. Project Planning Lab
Nov.	4	Project Risk Management Procurement Management		